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Guide To Clear  
Pacing Book's Overall

Pacing. Will it be faster  
(think horror/thriller  
novels), or will it be

slower (think  
contemporary or...

Pacing Within Chapters.

The pacing within a  
chapter is also very  
important, and there's a  
great way to manage  
this with... Overall Book  
Pacing as a ...

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## **How to Edit a Book: An Easy Step-by-Step Guide**

How to edit a book in 5 steps

1. Wait a few days. Didn't think the first step would be so easy, did you? But it's true — almost all authors agree that...
2. Start with big picture stuff. Start your self-edit by looking at the big picture.

Naturally, the big

# Get Free The Editing Book A picture is more... 3. Move onto ... And Forceful Writing Includes

## **How to Edit a Book 101: Checklist and Tips for Self-Editing**

Before we sit down to work, let's go over the different types of editing a book might require.

Types of Editing. A lot of work falls under the word "editing" or "revising," but it all

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comes down to three types: developmental editing, line editing (also known as copyediting), and proofreading. It's important to identify the types of editing your novel needs--and do them in the right order.

**The Ultimate Guide to Editing a Book -  
refiction.com**

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Book editing at its best

1. Rest your manuscript.

When you've finished typing the last word of your masterpiece, set it aside for a few days. If...

2. Listen to your manuscript. Hearing your words spoken makes mistakes

glaringly obvious. You can enlist a (patient)... 3. Search for troubling words. ...

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## **Book Editing Basics:**

### **10 Simple Ways to Edit Your Own Book**

The Ultimate Checklist  
for Editing a Book 1.

Develop a thick skin..

Or at least to pretend to.

It's not easy. But we

writers need to listen to

our editors—even if... 2.

Avoid throat-clearing..

This is a literary term

for a story or chapter



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that finally begins after  
a page or two of... 3.  
Choose the ...  
Writing Includes

**How to Edit a Book:  
The Ultimate Free  
21-Part Checklist**

An editor's guide to  
editing your novel 1.  
Take a fresh look It's  
important to step back  
from your material, so  
you can return to it with  
a critical eye. Put it... 2.

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Then read slowly, and to the end It helps to set aside a chunk of time of editing – at least a few hours rather than... 3.

Consider ...

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can sound glamorous, as  
seen from the typical  
day-in-the-life  
descriptions, it comes  
with its own challenges  
and aspects that are far  
less exciting. The  
typical book editor job  
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the salary range can be  
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and technical guide" for  
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accomplish it. The goal of the book, stated in the 2nd paragraph is "to teach anyone, amateurs or professionals, how to edit on any digital video editing system and achieve results."

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Technical ...**

Example #1: Polishing

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the prose ? • "Star-  
crossed lovers" and "the  
whole world was against  
them" might accurately  
describe the state of  
your characters'... • "It  
felt bad" — weak word  
choice, too general • Is  
"fragrance" in "meaty  
fragrance" really what  
you want here? Why not  
"scent"? If the ...

**Line Editing: What Is**

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## **It and How Can It Help Your Book?**

How To Edit A Book  
(The Three-Step Editing  
Method) We

recommend a three-step  
editing process: The  
“Make It Right” Edit:

Make sure everything is  
in there, in the right  
order, and it all makes  
sense. The “Line-by-  
Line” Edit: Go deep  
into the chapters,

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paragraphs and  
sentences to make sure  
it says exactly what you  
want.

Answer Key  
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This post is co-written  
and simultaneously  
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Kara to coincide with  
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Academia book series.

Helen: It's interesting to reflect on how we do this co-editing thing.

We've been working together on this series since May 2017, so that's three-and-a-half years. You and I hadn't worked together before, though...

**twelve top tips for co-editing a book series |**

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The guide below will help serve as a reference for these mysterious copyediting marks.

Before you know it, you'll be deciphering the markings like a pro!

Keep in mind that the logic behind most of these copyediting symbols is simply to make punctuation changes more visible.

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Book editing and production is a separate business from book writing, which has its own section of this Guide. See the notes below about the importance of clarity in contracts.

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